



2025 Cash and Camping Sales Group Instructions

2025 Cash and Camping Super Lottery tickets will be sold at our new location, Traveland RV Grande Prairie between March 14, 2025 and June 22, 2025.

Groups may apply to participate by submitting a Sales Group Application form prior to the deadline of **January 31st, 2025**. Sales Group Applications Forms can be found [HERE](#).

All groups will be contacted by the Cash & Camping Management Team no later than **February 14th, 2025**, at which time the successful applicant Groups will be notified of their assigned selling period.

IMPORTANT: Please read the VERY IMPORTANT information below BEFORE completing the application.

By submitting an application, your Group is asserting that they have read and understand The Rotary Clubs of Grande Prairie's requirements for participating in the 2025 Cash and Camping Super Lottery.

- **Group Contact Person** - Every Sales Group must designate a **Lead Contact Person** to communicate with the Rotary Clubs of Grande Prairie and/or the Cash and Camping Team. This Group Contact Person is expected to remain the same individual for the entire process, from application submission through to the completion of the Lottery.
- **Group Captains** - Every Sales Group must provide a **Captain** for the duration of their assigned selling period. This individual is responsible for opening and closing the Cash and Camping Super lottery each day during the Group's selling period. The captain is expected to remain the same individual for the entire assigned selling period. Captains are responsible for ensuring that every individual representing their Group has completed the required training and is capable of fulfilling the duties and responsibilities of their assigned roles. Captains are responsible for passing on any and all pertinent information, updates, or communications received from The Cash and Camping Super Lottery Management Team to all individuals representing their groups. Captains must the **complete Captain Training** provided by the Cash and Camping Super Lottery Management Team prior to the Group's scheduled selling period in order to receive updated training and information, even if the Group/Captain has participated in the Cash and Camping Super Lottery Management in previous years.
- **Time Commitment** - Group shifts are scheduled for all hours that the Cash and Camping Super Lottery is open for public viewing. Typical shifts are 3 hours in length, and most shifts require 2 individuals per shift. Every Group is solely responsible for ensuring that all of their assigned shifts are covered.
- **Compensation** - Groups will receive compensation of a flat rate of \$5,000 for their assigned selling period of Cash and Camping Super Lottery tickets. It is expected that all Groups treat their shifts as firm commitments.

Late or No-Shows may negatively impact future applications to participate in the Cash and Camping Super Lottery.

- **Training** - All individuals **MUST** participate in the current year's training prior to their assigned shifts **REGARDLESS** of their previous Lottery participation.



Every individual **MUST** understand their roles and duties upon arrival for their shifts.

- **Shift Roster** - At least 1 week prior to their assigned selling period, each Group must submit a **roster of the individuals** that will be filling their assigned shifts to the Cash and Camping Super Lottery Management Team. This roster is to include the names of the individuals filling each shift for that Group.

SALES GROUP COMPLIANCE REQUIREMENTS

Please keep in mind that all Individuals selling Cash and Camping Super Lottery Tickets are representing their Group and The Grande Prairie Rotary Clubs during their shifts.

The Cash and Camping Super Lottery Management Team reserves the right to remove any individual who fails to comply with any of the following compliance requirements.

All individuals selling Cash and Camping Super Lottery Management Team Tickets **MUST**:

- Behave in a professional and friendly manner during their shift.
- Dress appropriately for the venue and task. Business casual is a good standard.
- Participate in all current training and confirm same.
- Arrive on time for assigned shifts and remain for the duration of the shift.
'On time' means being on-site and ready 15 mins at the beginning of the shift.
- Be comfortable working on a computer and speaking with members of the public.
- Refrain from bringing food or eating during their shift.
- Refrain from chewing gum during their shift.
- Be 18 years of age or older.
- Remain focused on their assigned tasks and duties during their shifts.
This means refraining from talking on cellphones, playing games, reading, or engaging in any other activities that take their attention from the customers.
- Not bring their family, friends, or children with them for their shift, or encourage them to loiter and/or visit with them during their assigned shifts.
Infants and small children should not accompany an individual during their shift.
- Refrain from holding overly personal or negative conversations in front of customers or where these conversations may be overheard.

Groups that violate any of the above requirement's risk affecting their eligibility to participate in future Cash and Camping Super Lotteries.

Please submit completed Sales Group applications via email or fax no later than January 31st, 2025.

Email: inquiries@www.cashandcamping.com

Subject Line: **Cash and Camping Super Lottery Application – YOUR GROUPS NAME**

Please attach the application in **PDF format only**, no JPG files.

For any additional information please call Crystal with the Cash and Camping Super Lottery at 587-434-9613



2025 Cash and Camping Super Lottery Sales Group Application Form

IMPORTANT: Application submission deadline is January 31, 2025.

Legal Name of Group: _____

Group Name exactly as you wish it to be advertised: _____

Group Contact Person: _____

Contact Person's Phone #: _____ Contact Person's Email: _____

Group Mailing Address: _____

If you group has an existing AGLC# please provide it here. _____

*****Please note that Groups without an approved AGLC number may be subject to limitations on the maximum proceeds they are allowed to receive from the Cash and Camping Super Lottery, as regulated by the Alberta Gaming and Liquor Commission.***

If you have questions regarding AGLC regulations, please visit www.aglc.ca

If, applicable, a Group's AGLC number must be received by The Rotary Clubs of Grande Prairie before proceeds can be released to that Group**

1) In the space below please describe the programs or services your group offers and outline how that brings important benefits to people in our community.

2) Has your Group previously participated in the Cash and Camping Super Lottery? Yes _____ No _____

3) Please provide the details of any funding that your Group has received from any Rotary Clubs in the last 3 years. Provide date of funding, the Rotary Clubs name, amount of funding, and type of funding, **or indicate N/A.**



4) Please describe how your Group intends to utilize the funds from received from the 2025 Cash and Camping Super Lottery.

(Ex: special project, training, equipment, travel)

Please include any pertinent financial information such as the project budget, quotes for equipment, etc.

5) How will your club provide recognition to The Rotary Clubs of Grande Prairie for this funding?

Submission of this Sales Group application to The Rotary Clubs of Grande Prairie serves as acknowledgement of, and agreement to, all Compliance Requirements outlined in the Sales Group Application Instructions document.

This application is to be completed and signed by an authorized officer of the Sales Group (Example: President, Secretary, Treasurer, etc.)

Signed by:

Please print name above

Signed by:

Please sign name above. Digital signature is acceptable.

Title/Position in Group:

Print title/position held in this Group

Dated:



Please ensure that the application form is fully completed and that any pertinent information or attachments about your project/use of funds have been included.

Submit the completed application by email.

1. Save completed app in your computer then email to:
inquiries@www.cashandcamping.com or info@cashandcamping.com

Attach application form as a **PDF document**.

***Subject Line to read:* Cash and Camping Super Lottery Sales Group Application. – Group Name**

**For any additional information please call Crystal with the Cash and Camping Super Lottery at 587-434-9613
If you have not received confirmation of your applications submission within two business days, please contact us.**